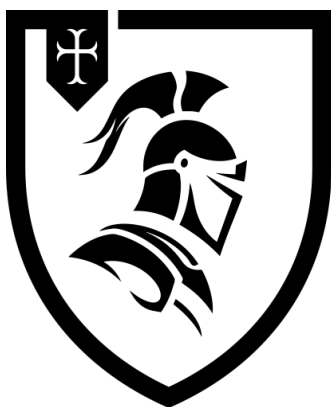




Parent & Student Handbook



The
King's Way Academy
2026-2027
Parent & Student
Handbook

For order and beauty.



1.0 OUR FOUNDATION	4
1.1 Non-profit Status	4
1.2 About Us	4
1.3 Our Model	4
1.4 The Name	5
1.5 Mission	5
1.6 The King's Way Academy Logo	5
1.7 School Colors	6
1.8 Call-and-Response Virtue Creeds	6
1.9 Local Vision	6
1.10 Education Commitments	6
1.11 Statement of Faith	7
1.12 Educational Viewpoint	12
1.13 Code of Conduct	13
1.14 Expected Student Outcomes	14
2.0 BOARD OF DIRECTORS AND STAFF	15
2.2 School Leadership/Administration	15
2.3 2026 Faculty	15
2.4 Support Staff	16
3.0 ADMISSIONS	16
3.1 Admissions Requirements	16
3.2 Admissions Process	16
3.3 Learning Disabilities Definitions and Guidelines	17
4.0 GENERAL GUIDELINES AND PROCEDURES	18
2026 King's Way Academy Calendar	18
4.1 Attendance Requirements	20
4.2 School Hours	20
4.3 Administrative/Office Hours	20
4.2 Daily Schedule	21
4.3 Before and After School	22
4.4 Student Drop-Off	22
4.5 Student Pick-up	22
4.6 Substitute Rides Home	22
4.7 Transportation	22
4.8 Family Death or Terminal Illness	22
4.9 Lost and Found	22
4.10 Lunchtime	22
4.11 Snacking during School	23
4.12 Anaphalactic Allergies	23
4.13 Field Trips	23
4.14 Snow Days/Delayed Start Policy	23



4.15 Parent Involvement/Volunteers at King's Way Academy	23
4.16 Background Checks	23
5.0 DISCIPLINE AND DISCIPLESHIP	24
5.1 Student Expectations	24
5.2 School Discipline	26
5.3 Automatic Administrative Discipline	26
5.4 School Discipline System	26
5.5 Serious Misconduct	28
5.6 Harassment, Intimidation, and Bullying	28
5.8 Anonymous Reporting	29
5.9 Technology	29
6.0 ACADEMICS	30
6.1 Grading Guidelines	30
6.3 Academic Progress Reporting	30
6.4 Cheating and Plagiarism	30
6.5 Headmaster's Honor Roll	30
6.6 Homework Philosophy and Guidelines	30
7.0 CURRICULUM GUIDELINES	31
7.1 General Guidelines	32
7.3 Teaching Human Sexuality	33
7.4 Teaching Doctrinal Issues	33
7.5 Teaching Magic/Mysticism	33
8.0 UNIFORM/DRESS CODE	33
8.1 Some of the Benefits of School Uniforms	34
8.2 Uniform Code Requirements	35
9.0 HEALTH POLICY	35
Medication at School	36
9.1 Immunization Requirements	36
10.0 LEGAL ISSUES	37
10.1 Sexual Harassment	37
10.2 Arizona School Law	37
10.3 Department of Child Services	38
10.4 Photo and Media Release Notice	38
10.5 Photo & Media Consent	38
11.0 GRIEVANCE GUIDELINES	39
11.1 Definitions	39
11.2 General Grievance Guidelines	39
11.3 Student/Parents to Teacher	39
11.4 Parents/Community Members to Administration	40



1.0 OUR FOUNDATION

In 2022, a Bible study led by Pastor Dale Partridge in Cottonwood, Arizona, grew into a small house church. In 2023, that congregation relocated to Prescott and became King's Way Reformed Church.

With a church made up entirely of homeschooling families and a shared passion for multi-generational impact in the city of Prescott, the elders of King's Way prayerfully decided to start a private classical Christian school—one with a unique hybrid model, a strong biblical worldview, and an emphasis on strengthening virtue.

"He has made everything beautiful in its time. Also, he has put eternity into man's heart, yet so that he cannot find out what God has done from the beginning to the end. - Ecclesiastes 3:11

1.1 Non-profit Status

King's Way Academy is a non-profit corporation and has received 501(c)(3) tax-exempt status from the Internal Revenue Service. Insofar as this serves us and doesn't compromise our Biblical principles, we will use it.

1.2 About Us

At King's Way Academy, we believe education is discipleship—and discipleship is preparation for battle. Every subject we teach is a tool for truth, forged to equip students to stand firm in a fallen world and to advance the lordship of Christ in every sphere of life. All truth belongs to God, and our calling is to train children to recognize it, love it, and courageously apply it for His glory and the restoration of a broken world.

Our academic program is intentionally rigorous, not to produce mere test-takers or good employees, but bold thinkers and faithful builders—young men who will bring order to chaos, and young women who will make all things beautiful. We are not content with spiritual neutrality or societal survival. We want to see the Gospel brought to the gates of the culture and the Christianization of our nation.

1.3 Our Model

Hybrid 2/3 Collegiate Model

Parents drop off their children in grades 1–6 for on-campus classes two days per week, and students in grades 7–12 attend on campus three days per week. On the remaining days, parents guide their children at home using the school's curriculum and support—blending the strength of a Christ-centered private school with the flexibility of homeschooling.

Classical with a Touch of Charlotte Mason

We are a classical Christian school that also draws on the wonder of the Charlotte Mason approach—grounding students in grammar, logic, and rhetoric while cultivating a love for beauty, story, narration, biography, and hands-on learning.



Deep Covenant Community

You're not just enrolling your child in a school—you're joining a vibrant, intentional community of like-minded families committed to Christ, to one another, and to raising the next generation in truth, courage, and biblical faithfulness.

1.4 The Name

At King's Way Academy, our name reflects our unwavering commitment to serving and submitting to Christ as King in every area of life. As a Reformed Christian school, we believe that Jesus Christ reigns supreme over all creation. Christ is Lord of Lords and King of Kings. Our mission is to train students to live according to the King's way, rather than the ways of the world.

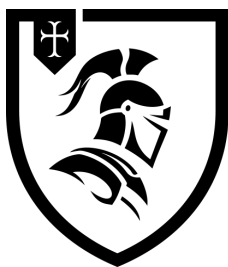
The name "King's Way" is deeply rooted in biblical truth and the Reformed tradition, emphasizing:

1. **Christ's Sovereignty:** We acknowledge and proclaim Jesus Christ as King (Colossians 1:16-18), ruling over all aspects of life, including education, faith, and culture. Our school seeks to cultivate a Christ-centered worldview in students, teaching them to live under His lordship in obedience and love.
2. **A Call to Kingdom Service:** As ambassadors of Christ, our students are being equipped to serve God faithfully, bringing His truth, righteousness, and love into every area of life. The "King's Way" is a path of faith, wisdom, and service, preparing students to be ambassadors for Christ (2 Corinthians 5:20).
3. **Reformed Heritage:** In line with our Reformed faith, we affirm *Sola Christus*—that Christ alone is our Lord and King. Our educational approach is rooted in the historic doctrines of grace, emphasizing God's sovereignty, covenantal faithfulness, and the lordship of Christ over all things.

1.5 Mission

To restore order and beauty.

1.6 The King's Way Academy Logo



At King's Way Academy, we have chosen the Crusader as our logo to symbolize our commitment to a bold, Christ-centered education that prepares students to stand for truth in a world that often opposes it. From a



Reformed Christian perspective, the Crusades represent a courageous stand for the defense of Christendom, the protection of the Church, and the pursuit of righteousness.

The Crusader in our logo is not merely a medieval warrior but a symbol of the spiritual battle all Christians are called to engage in, as described in Ephesians 6:10–18—to “put on the full armor of God” and stand firm in faith. It reminds our students and community that we are called to be faithful soldiers of Christ, equipped with knowledge, wisdom, and the courage to live out the Gospel in every aspect of life.

Moreover, the Crusader embodies our mission to restore order where sin has brought chaos, and to cultivate beauty where sin has brought distortion and ugliness. As we train young men and women to be defenders of the faith, we aim to raise up scholarly, spiritually grounded, and mission-minded disciples who—like the Crusaders of old—are willing to stand for Christ and His Church, advancing His Kingdom with conviction, clarity, and hope.

1.7 School Colors

The official colors of King's Way Academy are Navy, White, Red, and Gold.

1.8 Call-and-Response Virtue Creeds

For Boys

Leader: “Boys, what depends on you?”

Boys: “Order depends on me.”

For Girls

Leader: “Girls, what depends on you?”

Girls: “Beauty depends on me.”

1.9 Local Vision

Our vision is to see Prescott transformed over the next hundred years through a generation of faithful men and women who love God, labor diligently, build strong families, and lead their communities in righteousness. We aim to graduate students who not only think biblically and live courageously, but who see their lives as tools in the hand of Christ to disciple culture—beginning with their own city.

We long to see young people who embrace the goodness of marriage, the fruitfulness of family, the beauty of hard work, and the call to leadership in every sphere—church, business, education, civil life. We are not raising individuals for personal success alone, but equipping stewards of influence who will plant deep roots, lead with wisdom, and work generationally to bring lasting reformation to Prescott and beyond—all for the glory of God and the advancement of His Kingdom.

1.10 Education Commitments



1. **Gospel-Centered:** Every subject, story, and song is tethered to the truth of Christ and His Kingdom.
2. **Academic Rigor:** We stretch minds and demand excellence to form students who think deeply and work diligently.
3. **Singing Saints:** We teach every child the fundamentals of singing because singing is for the victorious.
4. **The Divine Economy:** We teach male students are equipped to preside, protect, and provide and female students to joyfully follow, help, and nurture.
5. **Critical Thinking:** We train students to ask better questions, spot falsehoods and fallacies, and reason with clarity and conviction.

1.11 Statement of Faith

We believe clarity drives unity. Sadly, many churches and schools rely on vague statements of faith or a handful of core values, which often results in shallow agreement rather than genuine unity. At King's Way Academy, we are covenantal and aim to be clear and comprehensive in what we believe about Scripture and the Christian life.

That's why we are a confessional school.

We adhere to the *Westminster Confession of Faith* and the *Thirty-Nine Articles*—both historic and theologically rich standards written in 1646 and 1571 after the Protestant Reformation. As two of the longest-standing doctrinal confessions in Protestant history, they provide a clear, enduring foundation for our teaching and discipleship.

Our worship is only as high as our theology is deep. As Psalm 11:2 says, “Great are the works of the Lord, studied by all who delight in them...”

Scripture: Our Foundation

We believe that God has revealed Himself and His truth by both general and special revelation. General revelation displays His existence, power, providence, moral standard, patience, goodness, and glory; special revelation manifests His triune nature and His plan of redemption through the Messiah for humanity. This special revelation has been given in two ways, preeminently in the incarnate Word of God—Jesus Christ, and in the inscripturated Word of God—the Bible. We affirm that the sixty-six books of the Bible are the written Word of God given by the Holy Spirit and are the complete and final canonical revelation of God for all time. (Rom. 1:18-2:4; 2:14-16; Ps. 19; Acts 14:15-17; 17:22-31; John 1:1-18; 1 Thess. 2:13; Heb. 1:1-2; 4:12)

We believe these books were written by a process of dual authorship in which the Holy Spirit so moved the human authors that, through their individual personalities and styles, they composed and recorded God's Word which is inerrant. These books, constituting the written Word of God, convey objective truth and are the



believer's only infallible rule of faith and practice. (2 Tim. 3:16-17; 2 Pet. 1:19-20; John 10:35; 17:17; 1 Cor. 2:10-13)

We Believe that, whereas there may be several applications of any given passage of Scripture, there is but one true interpretation. The meaning of Scripture is to be found as one diligently applies the literal grammatical-historical method of interpretation under the enlightenment of the Holy Spirit (John 7:17; 16:12-15; 1 Cor. 2:7-15; 1 John 2:20). It is the responsibility of believers to ascertain carefully the true intent and meaning of Scripture, recognizing that proper application is binding on all generations. Yet the truth of Scripture stands in judgment of men; never do men stand in judgment of it.

God: Trinity and Creation

We believe in the one true and living God, in three Persons: the Father, the Son and the Holy Spirit, who is invisible, personal, omnipresent, eternal, dependent on none, unchanging, truthful, trustworthy, almighty, sovereign, omniscient, righteous, holy, good, loving, merciful, long-suffering and gracious. 1 Cor. 8:4,6; Deut. 6:4; Jer. 10:10; Isa. 48:12; Exod. 3:14; John 4:24; 1 Tim. 1:17; Deut. 4:15-16; Mal. 3:6; 1 Kings 8:27; Jer. 23:23; Ps. 90:2; Gen. 17:1; Isa. 6:3; Ps. 115:3; Isa. 46:10; Prov. 16:4; Rom. 11:36; Exod. 34:6-7; Heb. 11:6; Neh. 9:32-33; Ps. 5:5-6; Exod. 34:7; Nahum 1:2-3; 1 John 5:7; Matt. 28:19; 2 Cor. 13:14; Exod. 3:14; John 14:11; 1 Cor. 8:6; John 1:14,18; John 15:26; Gal. 4:6.

We believe that Almighty God has revealed all that is necessary to life and salvation in the sixty six books of Holy Scripture which are the Word of God. All Scripture was given by inspiration of God, is infallible and inerrant, and is the final arbiter in all disputes. Its authority is derived from its Author and not from the opinions of men. 2 Tim. 3:15-17; Heb. 4:12; 2 Pet. 1:19-21; Rom 15:4; John 17:17; Matt. 4:4; Ps. 119:160; Isaiah 40:8; Matt. 24:35; Luke 24:44.

We believe it pleased God—the Father, the Son, and the Holy Spirit—to create the world and everything in it, both visible and invisible, out of nothing. He did this in six days to display the glory of His eternal power, wisdom, and goodness. Everything He made was very good. Gen. 1:1-31, John 1:2-3, Heb. 1:2, Job 26:13, Ps. 33:6, Col. 1:16, Rev. 4:11, Rom. 1:20.

Man: The Fall

We believe that God made our first father Adam perfect, holy and upright. He was appointed representative and head of the human race thereby exposing all his offspring to the effects of his obedience or disobedience to God's commands. Gen 1:31, 3:12,13; Rom. 5:12-21.

We believe that Adam fell from his original righteousness into sin and brought upon himself and all his offspring physical and spiritual death, condemnation and sinnership. Gen. 3:6, 17-19; Rom. 5:12, 19; 1 Cor. 15:21-22; James 1:15; Ps. 51:15; Isaiah 59:2; Eph. 2:1-3; Rom. 7:9-11; Job 15:14; John 3:6.

We believe it is utterly beyond the power of spiritually dead and fallen man to love God, to keep His laws, to effectually understand the Gospel, to genuinely repent of sin, or produce saving faith in Christ. Eph. 2:1-3; 1 Cor. 2:14; Rom. 8:7, Eph. 4:18; Rom. 3:10-18, 23.

Redemption: The Gospel



We believe that God, before the foundation of the world, for His own glory did elect an innumerable host of men and women to eternal life as an act of free and sovereign grace. This election was in no way dependent upon His foresight of human faith, decision, works or merit. Eph. 1:4-5; 2 Tim. 1:9; Rom. 8:28-30; Matt. 25:34; Rev. 13:8; John 15:16; Tit. 1:1-2; Rom. 9:23-24, 2 Thess. 2:13.

We believe that God sent His Son into the world, conceived of the virgin Mary by the Holy Spirit, unchangeably sinless, both God and man, born under the Law, to live a perfect life of righteousness, on behalf of all who will believe in His name. Isa. 7:14; Matt. 1:18-25; Gal. 4:4; Luke 1:34-35; John 3:16; 1 John 4:9-10; Rom. 8:32; John 3:15; John 11:25-26; 1 John 3:5; 2 Cor. 5:21; 1 Pet. 2:22; Heb. 4:15.

We believe that God's Son died at Calvary to effect propitiation, reconciliation, redemption, and atonement for His chosen people. God bore testimony to His acceptance of His Son's work by raising Him from the dead. Rom. 5:8; 1 Pet. 2:24-25; Gal. 2:20; 1 Cor. 1:18-22; Col. 2:14; John 19:30; 1 John 2:2; Gal. 3:13; Mark 10:45; Rom. 10:9; 1 Pet. 1:3; 1 Thes. 4:14; 1 Cor. 15.

We believe that God's Son ascended to the right hand of His Father and is enthroned in glory, where He intercedes on behalf of His people and rules over all things for their sake. Acts 2:33, 5:31; Mark 16:19; 1 Pet. 3:22; Eph. 1:20-23; Rom. 8:27, 34; Heb. 7:25; Col. 2:10; Phil. 2:9-11.

We believe that God the Son has poured out the Holy Spirit to work alongside the preached Word. The Spirit of God regenerates the elect sinner and draws him irresistibly to faith in Christ the Savior. John 14:26; 16, 15:26; 1 Cor. 2:10-13, 6:19; 1 Pet. 1:12; 1 Thes. 4:8; Rom. 10:17; 2 Thess. 2:13-14; James 1:18; John 3:8; 1:13; 3:5, 6:37; 1 Pet. 1:23; Eph. 2:8; Acts 16:14.

We believe the elect, who are called by grace, are justified in the sight of God on account of the imputed righteousness of Jesus Christ which is received by faith alone. 2 Cor. 5:21; Rom. 8:29-30, 4:5, 1:7, 3:21-22, 10:4; Phil. 3:9; 1 Cor. 1:30; 1 Pet. 2:24.

We believe that all who are regenerated, called, and justified shall persevere in holiness and never finally fall away. Phil. 1:6; John 10:27-28; 1 Pet. 1:5; 2 Tim. 1:12; Romans 11:29; Jude 1:24; Rom. 8:30.

Church: The Christian Life

We believe that the moral law of God is summarized in the Ten Commandments and that all the Ten Commandments continue today to be the standard of righteousness which every child of God ought to love and obey. Ex. 20:1-17; Romans 13:8-10; James 2:8, 10-12; James 2:10, 11; Matthew 5:17-19; Romans 3:31.

We believe God has particularly appointed one day in seven for a Sabbath to be kept holy unto Him, which from the beginning of the world to the Resurrection of Christ, was the last day of the week; and from the resurrection of Christ, was changed into the first day of the week which is called the Lord's Day; and is to be continued to the end of the world as the Christian Sabbath; the observation of the last day of the week being abolished. Ex. 20:8; 1 Cor. 16:1, 2; Acts 20:7; Rev. 1:10, Col. 2:16, Heb. 4:9-11.

We believe baptism is a sacrament of the New Testament, ordained by Jesus Christ, not only for the solemn admission of the party baptized into the visible Church, but also to be unto him a sign and seal of the covenant of grace. The outward element to be used in this sacrament is water, wherewith the party is to be baptized in the name of the Father, of the Son, and of the Holy Ghost, by a called and qualified minister of the gospel.



This sacrament is not only for those who profess faith in and obedience unto Christ, but also the infants of one or both believing parents. (Matt. 28:19; 1 Cor. 12:13; Rom. 4:11 with Col. 2:11-12. Rom. 6:5; Gal. 3:27; Tit. 3:5; Mark 1:4; Rom 6:3-4; Mat 28:19-20; Matt. 3:11; 28:19-20; John 1:33; Mark 16:15-16; Acts 8:37-38; Gen 17:7 with Gal 3:9, 14 and Col 2:11-12; Acts 2:38-39; Rom. 4:11-12; Matt. 28:19; Mark 10:13-16; Luke 18:15; 1 Cor. 7:14.)

Romans 6:3-5; Col. 2:12; Galatians 3:27; Mark 1:4; Acts 22:16; Romans 6:4, Mark 16:16; Acts 8:36, 37; Acts 2:41; Acts 8:12; Acts 18:8; Matthew 28:19, 20; Acts 8:38; Matthew 3:16; John 3:23; 1 Corinthians 11:23-26; 1 Corinthians 10:16, 17, 2; 2 Corinthians 6:14, 15; 1 Corinthians 11:26, 29; Matthew 7:6.

We believe marriage is only to be between one man and one woman and that marriage was ordained by God and, therefore, cannot be redefined by man. Gen. 2:24; Mal. 2:15; Matt. 19:5-6; Gen 2:18; 1 Cor. 7:2, 9; Eph. 5:22-33; Mark 10:6-9; Heb. 13:4.

We believe that our corporate worship must be regulated by the Scriptures alone and that we are not free to impose extra-biblical elements into our worship before God. John 4:21-24; Col. 2:23; 1 Cor. 14:26-40; 1 Tim. 4:13; 2 Tim 2:4; Eph. 5:19.

We believe that the Scriptures teach that only men—biblically qualified men—are to hold the only two offices Christ has given to the Church, that being elder and deacon. 1 Tim. 3:1-13, 5:17; Acts 14:23, 20:17, 28; Titus 1:5-7; Phil. 1:1; 1 Pet. 5:1-2; Heb. 13:17.

We believe that the local church is under the authority of Christ alone and not the civil government. Nevertheless, civil authorities are established by God and Christians should submit in the Lord to them to the extent that their submission does not cause them to disobey God. Eph. 1:22, 5:23; Col. 1:18; Rom. 13:1-7; 1 Pet. 2:17; 1 Tim 2:1-2; Acts 5:29.

We believe that the Lord Jesus Christ shall come again to raise the dead, both righteous and unrighteous, and that the righteous shall enjoy everlasting life and the wicked endure everlasting punishment. Heb. 9:28; 1 Thess. 4:16-17; 2 Peter 3:10; Acts 17:31; John 5:22, 27; 1 Corinthians 6:3; Jude 6; 2 Corinthians 5:10; Ecclesiastes 12:14; Matthew 12:36; Romans 14:10, 12; Matthew 25:32-46.

Section 2: Eschatology

King's Way adheres to an optimistic postmillennial eschatology. According to our beliefs, Christ established His Kingdom during His first coming, and the "Great Commission" represents the church's mission (Matt. 28:18-20). We hold that Christ's Kingdom will continue to progress throughout history through the Spirit-empowered preaching of the Gospel and the obedience of God's people (Matt. 16:17- 19). We also believe that Christ will remain seated at God's right hand until all His enemies are made His footstool (1 Cor. 15:25; Heb. 10:12-13). Our perspective is that the advancement of the Kingdom will occur slowly and incrementally, comparable to the growth of a mustard seed (Matt. 13:31-32). While it may take many years, even centuries, for the Kingdom to fully advance, we hold that it will progress because it possesses God's irresistible power, making it unstoppable.



For this reason, King's Way is devoted to full cultural engagement, which involves primarily using the Gospel and secondarily carrying God's Law and biblical principles into all areas of society, including politics, civics, economics, education, arts, entertainment, and beyond.

Although the Session of King's Way holds to postmillennial eschatology, King's Way does not require its members to do so. King's Way accepts members of all orthodox eschatological views including historic premillennialism, amillennialism, and postmillennialism.

Section 3: Biblical Patriarchy

We believe that God has designed men and women with distinct natures that reflect His divine order and purpose, as revealed in Scripture. We believe the husband and father bear the ultimate responsibility before God for the spiritual, physical, and emotional state of their family. He is not guilty of his family's sins but, as the representative of the family before God, he is responsible. When anyone under his care is weak, broken, or disobedient, he must be like Job, who repents for the sins of those he represents (Job 1:4-7). This is modeled most beautifully in Christ, who, though He was not guilty of the sins of His bride, took responsibility for her sins on the cross.

Patriarchal headship is not about domination or oppression but about joyful, loving leadership that takes responsibility and empowers a wife to embrace her femininity and fulfill her unique nature as a helper and nurturer and allows children to be raised in a household of order, love, and discipleship, as designed by God. We reject the framework of complementarianism, which emphasizes role-based distinctions between men and women rather than recognizing the differences rooted in their nature. This framework often leads to inconsistencies, such as men leading in the home and church while women take leadership roles in civil spheres. Instead, we affirm that, by God's good design, women are created to support and assist rather than to preside. Feminism has clouded this truth, but this distinction does not diminish a woman's value but rather dignifies her and reflects the wisdom and goodness of God's created order.

We affirm the high value and dignity of women as co-heirs of grace, designed by God with unique gifts that support their husband's leadership and their family. In the home, the husband serves primarily by leading where he shepherds his family, provides for all their physical needs, and enables his wife to flourish in her God-given nature. When a man joyfully and lovingly takes responsibility for his family as the patriarch, modeling the sacrificial care that Christ shows for His bride, he earns influence and respect within his household, reflecting the relationship between Christ and His church. By adhering to this biblical design, King's Way aims to restore clarity, faithfulness, and order to the relationships between men and women in the home, church, and society, standing firmly on the foundation of God's Word.

Section 4: Statement on Marriage, Sexuality, Sex/Gender

We believe that God creates each individual as male or female, and that these distinct and complementary genders reflect God's image and nature (Gen. 1:26-27). To reject one's biological sex, which we believe to be synonymous with gender, is to reject the divine imprint within oneself and is sinful.

We believe that the term "marriage" denotes the union of one man and one woman in an exclusive and lifelong bond, as described in Scripture (Gen. 2:18-25). God intends sexual intimacy to occur solely within the context of marriage between a man and a woman (1 Cor. 6:18; 7:2-5; Heb. 13:4). We hold that all sexual



immorality, including adultery, fornication, homosexual conduct, bisexual behavior, incest, bestiality, and pornography, is a sin that offends God (Matt 15:18-20; 1 Cor 6:9-10)

We believe that same-sex attraction or “minor attraction” or “animal attraction” (even while celibate) is sinful as the substance of the attraction is perverted and distorted against God’s intentions for human sexuality. However, we also believe that when a person comes to Christ, they are a new creation (2 Cor. 5:17), and any person who struggles with these sinful attractions will eventually, by the power of the Holy Spirit, be given restored affections through the process of sanctification (1 Cor. 6:9-11; 1 Thess. 4:3).

We believe the value and worth of every person and believe that all individuals should be treated with compassion, love, kindness, respect, and dignity (Mark 12:28-31; Luke 6:31).

Staff and Volunteers

To maintain the unity and integrity of King’s Way Academy and to model biblical values to our students and community, we require that all staff and volunteers commit to and abide by the doctrine and statements of this Constitution (Matt 5:16; Phil 2:14-16; 1 Thess. 5:22). In addition, all staff, paid or volunteers, may be required to submit to a background check or substance abuse panel at any given time.

Section 5: Statement on Abortion

King’s Way Holds a firm position against abortion, grounded in the belief that all human beings are created in the image of God. We assert that human life is sacred from conception to natural death and condemn the deliberate termination of any human life at any developmental stage.

1.12 Educational Viewpoint

We adhere to the following principles of Christian education prescribed by the Word of God:

1. **God and Education:** God is the one of whom, through whom, and unto whom are all things (Romans 11:36). Therefore, all preparation for life should be God-centered. All school life should be characterized by God-consciousness, and all instruction should be conceived and presented in God-revealing, God-dependent, and God-glorifying terms.
2. **Education in a Sinful World:** Because of sin, all fallen creation is in a state of disintegration. But because of Christ, all redeemed creation is in a state of restoration. Namely, Christ, through the Gospel is reversing the effects of the fall. Christian education is fundamentally part or restoring order and beauty in the world.
3. **The Home, the School, and Education:** God’s Word gives Christian parents the responsibility to educate their children in the knowledge of God as Creator, Lord, and Savior and that the proper response to Him is repentance, faith, worship, and love. They are to teach their children to be servants of the Lord, stewards of His creation, and to make disciples of all the nations. Children must be taught to love the Lord our God with all their heart, soul, mind, and strength; and their neighbor as themselves. The Christian school is an extension of the Christian home to help accomplish those goals



in the heart of a child. Full cooperation and support between the school and the home is required for successful Christian education of the child.

4. **The Christian School:** The school is dedicated to educating the child with a Christian worldview. The school recognizes:

- The Bible as the inspired, inerrant Word of God, the light which must permeate all subject matter and method of instruction.
- That man's chief end is to glorify God.
- That children must be taught obedience to Divine authority and divinely constituted authority of the home (including the school), church, and state.
- That a living faith in Christ is necessary for salvation and true joy.
- That science is to be studied as the exploration of God's orderly creation, revealing His design, wisdom, and sustaining power in the universe.
- That history is to be studied as God's interaction with His creation throughout time.
- That math is to be studied as the orderly language through which God reveals patterns, structure, and truth in His world.
- That English is to be studied as a means to cultivate clear, truthful, and beautiful communication as image-bearers of the Word.
- That literature is to be studied as a reflection of human experience, imagination, and morality—revealing both the brokenness of man and the echoes of God's redemptive story.

1.13 Code of Conduct

King's Way Academy is a private religious, non-profit Christian School representing Jesus Christ throughout the Christian community with all Biblical standards of moral conduct. All those who voluntarily associate with King's Way Academy are deemed to submit to the Code of Conduct and the scriptural authority upon which it is based. Any matters regarding the Code of Conduct, including scriptural disputes, shall be resolved according to the Holy Scriptures and the Statement of Faith as interpreted and administered by the King's Way Academy leadership, in its sole and absolute discretion.

King's Way Academy Community Commitments

All students, parents, faculty, staff, volunteers, and board members commit to uphold a lifestyle that honors the values and beliefs expressed in our statement of faith.

1. **Speech:** All members of the community are expected to use words that are truthful, edifying, and respectful. Profanity, gossip, slander, and name-calling are not acceptable, as we are called to speak in ways that build others up (Ephesians 4:29).
2. **Respect:** We affirm the importance of showing honor and reverence to God in all areas of life. Respect must also be shown to parents, teachers, civil authorities, and the law. Disrespectful, rebellious, or dismissive attitudes toward those in rightful authority are not consistent with a Christ-centered life (Romans 13:1–2; Ephesians 6:1–3; Hebrews 13:17).



3. **Behavior:** All members are expected to pursue lives marked by biblical integrity and moral virtue. Actions such as lying, cheating, stealing, and any form of sexual immorality are contrary to Scripture and will not be tolerated (Romans 1:24–32; 1 Thessalonians 4:3–5).

We Collaborate with Parents, Not Replace Them

At King's Way Academy, we believe parents are the primary influence in a student's life, and we count it a privilege to come alongside them in the education of their children. King's Way Academy is built on a partnership between the school and families. In the event there is a conflict between a parent and the school, we expect it to be handled with humility, respect, and a shared commitment to biblical resolution. When parents consistently undermine the leadership, staff, or the school's biblical standards, King's Way reserves the right to discontinue a student's enrollment.

Likewise, any ongoing behavior—by students or parents—that conflicts with the school's Statement of Faith, Code of Conduct, or biblical values may result in dismissal from the school community.

1.14 Expected Student Outcomes

It is our desire and expectations by the grace of God and by faith through our mission and vision to produce students who are the following:

Academically:

1. Careful Thinkers who
 - a. Proficiently solve problems
 - b. Form habits of seeking truth and inquiring curiously
 - c. Are responsible researchers utilizing technology to find, analyze, and evaluate information
 - d. Reason well, able to create sound arguments and identify fallacious arguments
2. Excellent Communicators who
 - a. Listen with comprehension
 - b. Write with style and clarity
 - c. Speak with persuasive eloquence
3. Responsible Citizens who
 - a. Understand the history of Western Civilization and the United States viewed through the reigning ideas from key documents and authors of the time period
 - b. Think Biblically about historical figures, government, and economic systems
 - c. Lead through service with biblical character in their homes, churches, communities, and vocations
4. Lifelong learners who
 - a. Read well with understanding and comprehension in many genres
 - b. Are proficient in learning new things on their own with relative ease



- c. Seek wise counsel, mentorship, and accountability

Spiritually:

- 5. Followers of Jesus Christ who
 - a. Profess Jesus Christ as their Lord and Savior by faith
 - b. Seek to bring glory to God through their gifts, talents, time, and bodies
 - c. Engage in the life of the local church
 - d. Exemplify Christ-like character and lead their lives according to Biblical standards of virtue
 - 6. Ambassadors of Jesus Christ who
 - a. Serve to improve the lives of those within their sphere of influence
 - b. Articulate the call of God on their lives
 - c. Love the lost and share the gospel of Jesus Christ
 - 7. Biblical thinkers who
 - a. Understand God's redemptive work through the history of man
 - b. Defend the Christian worldview from its most common attacks
 - c. Critically analyze other worldviews in light of Biblical truth
 - d. Know and appreciate the major doctrines and creeds of the church
 - 8. Wise discerners who
 - a. Pursue aesthetics consistent with general revelation and scripture in their creative endeavors
 - b. Wisely discern goodness, truth, and beauty and their antithesis in the arts and entertainment
-

2.0 BOARD OF DIRECTORS AND STAFF

2.1 Board Members:

Dale Partridge - Chairman
Paul Liberati - Secretary
Jesse Caldwell - Treasurer

2.2 School Leadership/Administration:

Joseph Houser, Headmaster
Corbin Clarke, Academic Dean

2.3 2026 Faculty:

Professor Joseph Houser
Professor Corbin Clarke
Professor Gabriel Johnson



Chaplain: Dale Partridge (unpaid)

2.4 Support Staff

Nellie Ridley, Teacher's Assistant

Kassondra Kosch, Teacher's Assistant

Veronica Partridge, Substitute Teacher's Assistant

3.0 ADMISSIONS

3.1 Admissions Requirements

1. Students and parents must be members in good standing of King's Way Reformed Church. However, King's Way Academy allows up to one-third of the student body to consist of children from other local churches, provided their pastors supply a letter verifying they are members in good standing.
2. Enrollment requires that the head of household affirms King's Way Academy's the Statement of Faith and is committed to raising their children in accordance with its truth. In addition, each student and/or parent must annually review and sign the Student Covenant and the Parent Student Handbook as a reflection of their personal commitment to the school's standards and culture.
3. The parents must allow the child to be educated by the school according to the educational philosophy and Educational Commitments outlined in this handbook.
4. A child must be six years old on or before the first day of the coming school year. Exceptional circumstances may allow admission of a slightly younger child. Each case shall be based on a thorough evaluation by faculty.
5. All students must meet academic standards set forth by King's Way Academy in the areas of reading and math. Exceptions may be applied on a case by case basis.

3.2 Admissions Process

All families desiring to join the school for any reason must successfully complete the King's Way Academy Admissions Process. Students placed on a class waiting list will be notified about changes in the list and moved to the next step.

Step 1: Schedule a Discovery Call: If you're not a current member at King's Way Church, schedule A 30-45 minute video call with our Admissions Director.

Step 2: Complete Application: Following your discovery call, your application will be emailed to you and should take around 30 minutes to complete.

Step 3: Schedule Family Interview: If you're not a member of King's Way Church, you will have a relaxed meeting with our enrollment director to learn more about your child and your family life.



Step 4: Letter of Acceptance (or Denial): After reviewing your application, our admissions committee will make a decision and notify you by email with either an approval or denial.

Step 5: Pay Tuition and Sign Tuition Agreement: Your first quarter payment is due within one week of your application's approval to reserve your child's spot as a student.

3.3 Learning Disabilities Definitions and Guidelines

To clarify the educational goals of King's Way Academy, these guidelines apply to all students and teachers in all the classrooms: King's Way Academy evaluates students with learning disabilities in two categories: Severe Learning Disability and Mild Learning Disability. They are defined as:

Severe Learning Disability

Any condition in a potential student which would require a separate classroom or program, in order to provide the educational services desired by the parents. (*E.g. Down's syndrome, deaf/mute, blind, etc.*)

Mild Learning Disability

Any condition in a potential or current student which does not require a separate classroom or program, in order to provide the education services desired by the parents. (*E.g. Hyperactivity, Attention Deficit Syndrome, Dyslexia, Autism, etc.*)

- 1) Children with a severe learning disability will not be admitted to King's Way Academy due to the lack of adequate staff, funding, and facilities.
 - 2) Children who have been diagnosed as having a mild learning disability will be required to meet the same academic and behavioral standards as all the other children in their grade level.
 - 3) Children who have been diagnosed as having a learning disability will be given as much individual instruction and encouragement as their classmates. Though we are limited in our capacity to serve certain disabilities, approved reasonable accommodations can be allowed for students with a diagnosed learning disability.
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4.0 GENERAL GUIDELINES AND PROCEDURES

2026 King's Way Academy Calendar

Monday & Wednesday - 26 weeks

January	Date	Note
Week 1	Monday 1/5 & Wed 1/7	1st Day of School / Class Orientation and Introductions
Week 2	Monday 1/12 & Wed 1/14	
Week 3	Monday 1/19 & Wed 1/21	
Week 4	Monday 1/26 & Wed 1/28	Family & Fun - Pizza Party

February	Date	Note
Week 6	Monday 2/2 & Wed 2/4	
Week 7	Monday 2/9 & Wed 2/11	St. Valentine's Day Party
Week 8	Monday 2/16 & Wed 2/18	
Week 9	Monday 2/23 & Wed 2/25	

March	Date	Note
Week 10	Monday 3/2 & Wed 3/4	
Week 11	Monday 3/9 & Wed 3/11	
Week 12	Monday 3/16 & Wed 3/18	St. Patrick's Day
Week 13	Monday 3/23 & Wed 3/25	Field trip: Heritage Park Zoo
Week 14	Monday 3/30	Holy Week Begins - Palm Sunday



April	Date	Note
Week 14	Wednesday 4/1	Maundy Thursday - Good Friday Resurrection Day Party
Week 15	Monday 4/6 & Wed 4/8	
Week 16	Monday 4/13 & Wed 4/15	
Week 17	Monday 4/20 & Wed 4/22	
Week 18	Monday 4/27 & Wed 4/29	

May	Date	Note
Week 19	Monday 5/4 & Wed 5/6	
Week 20	Monday 5/11 & Wed 5/13	Ascension Day - May 14
Week 21	Monday 5/18 & Wed 5/20	Pentecost - May 24
Week 22	Monday 5/25 & Wed 5/27	Field Trip: Observatory

June	Date	Note
Week 23	Monday 6/1 & Wed 6/3	
Week 24	Monday 6/8 & Wed 6/11	
Week 25	Monday 6/15 & Wed 6/17	
Week 26	Monday 6/22 & Wed 6/24	Last Day of School / BBQ

July	Date	Note
Summer Intermission	6/29 - 8/31	NO SCHOOL



4.1 Attendance Requirements

Punctual and regular attendance at school is a shared responsibility between the student and his/her parent or guardian. Regular attendance prepares the student for the world of work and adult responsibilities. King's Way Academy expects all students to attend school, to be punctual to school and to classes, and to bring appropriate materials with them. A student enrolled in King's Way Academy is expected to be present and on time in school every day school is in session. Students are also expected to attend and complete all requirements for every course offered. Attendance records for the students are kept by the office and reported on the student's report card each trimester.

- 1) **Unplanned Absences:** If a student needs to be absent from school for one to two days, for any reason, the parents should contact the school by email or phone as soon as possible.
- 2) **Planned Absences:** If a student needs to be absent for two or more consecutive days, the parents should notify the administrative staff in writing or in person explaining the circumstances. This will permit the staff to inform the appropriate teacher(s) so they can compile the necessary schoolwork that the student would otherwise miss. Notification should be made as soon as possible to limit the amount of missed schoolwork.
- 3) **Extended Absences:** We will gladly cooperate with families taking their children from school for vacations, trips, etc. However, when extended absences are voluntary (versus emergency or illness) we expect all schoolwork to be completed. We recommend that prior to any planned, extended absence, the student works ahead as much as possible. This eliminates both the need to work on vacation or doing a significant amount of make-up work.
- 4) **Tardies:** In the event a student reaches 3 unexcused tardies he/she will receive a lunch detention.
- 5) **Illness:** If a student becomes ill during the school day, the student is to notify staff members. A student may not go home unless a school official has contacted his/her parent or guardian.

4.2 School Hours

On campus School Hours are to be 8:00am to 3:00pm. Morning chapel begins promptly at 8:30am and ends at 2:30pm. Staff members will wait with children until parents have arrived to sign their child out in the afternoon.

4.3 Administrative/Office Hours

Office hours are Monday - Thursday 8am-3pm.



4.2 Daily Schedule

Drop off at 8:00am; Pick-up by 3pm at latest

School hours: 8:30am - 2:30pm

Time	Squires	Knights	Crusaders
8:30 – 8:50 (20 min)	Chapel	Chapel	Chapel
8:50 – 9:00	Class Prep	Class Prep	Class Prep
9:00 – 9:40 (40 min)	Science <i>(Mr. Johnson)</i>	Literature <i>(Pastor Clarke)</i>	Bible <i>(Pastor Houser)</i>
9:40 – 9:50	Walk & Talk	Walk & Talk	Walk & Talk
9:50 – 10:30 (40 min)	Math <i>(Mr. Johnson)</i>	English <i>(Pastor Clarke)</i>	History <i>(Pastor Houser)</i>
10:30 – 10:40	Walk & Talk	Walk & Talk	Walk & Talk
10:40 – 11:20 (40 min)	English <i>(Pastor Clarke)</i>	Bible <i>(Pastor Houser)</i>	Math <i>(Mr. Johnson)</i>
11:20 – 11:30	Walk & Talk	Walk & Talk	Walk & Talk
11:30 – 12:10 (40 min)	Literature <i>(Pastor Clarke)</i>	History <i>(Pastor Houser)</i>	Science <i>(Mr. Johnson)</i>
12:10 – 12:35 (25 min)	Lunch	Lunch	Lunch
12:35 – 1:00 (25 min)	Play/Recreation	Play/Recreation	Play/Recreation
1:00 – 1:40 (40 min)	History <i>(Pastor Houser)</i>	Math <i>(Mr. Johnson)</i>	English <i>(Pastor Clarke)</i>
1:40 – 1:50	Walk & Talk	Walk & Talk	Walk & Talk
1:50 – 2:30 (40 min)	Bible <i>(Pastor Houser)</i>	Science <i>(Mr. Johnson)</i>	Literature <i>(Pastor Clarke)</i>



4.3 Before and After School

Student drop off begins at 8am. All students must be checked in with staff before parents leave their child. Students should report to the designated student areas on campus. Students must stay in the designated areas assigned to them. Students are not to be in classrooms at any time without teachers present in the morning or after school hours. All students are to be picked up promptly after school. Children are not to be unattended roaming the campus at any time.

4.4 Student Drop-Off

Students should arrive at school at least 10-15 minutes before the start of morning chapel. The parent must sign in their student(s) before leaving them with the staff. Tardy arrivals will be tracked in each academic trimester.

4.5 Student Pick-up

Parents should arrive no later than fifteen minutes after the ending time of the last class. If a child is to be picked up by someone other than a parent on a regular basis, a record of that person must be on file with the school. All students must be signed out before leaving the campus.

4.6 Substitute Rides Home

If your child is to ride home with someone other than the regularly scheduled driver, please email Joseph@kingsway.academy. A call to the Headmaster or his assistant should be made for emergency last minute changes.

4.7 Transportation

King's Way Academy does not offer any transportation to and from school. We encourage families in the outlying areas to work together and carpool as much as possible. Please contact the school office for assistance with forming a carpool.

4.8 Family Death or Terminal Illness

If there is a death, terminal illness, or a similar traumatic situation in your family that may affect the student's attendance, emotional well-being and/or level of concentration, please notify the Headmaster.

4.9 Lost and Found

Any items including books left in, around, or outside any of the buildings will be placed in a lost and found box. Students and parents are encouraged to regularly check the lost and found to claim lost items. King's Way Academy is not responsible for lost personal property, and claiming items is on an honor system. Each quarter, all items will be put out for families to check, and unclaimed items will be given away to charity. **Please label ALL personal property with the student's name.**

4.10 Lunchtime

Students must bring their own lunches to school. Politeness and respectful behavior are expected at lunchtime. Please do not send food that requires heating. Staff will call the parents in the morning if a student has forgotten to bring a lunch.



4.11 Snacking during School

Students may have snacks at times designated by the classroom teacher. Parents are encouraged to consider sending only healthy snacks as this will be best for the student's learning.

4.12 Anaphalactic Allergies

If your child has a severe food allergy (e.g., nuts), please note it clearly in the application, inform the Headmaster, and ensure your child brings the appropriate medication (such as an EpiPen).

4.13 Field Trips

Whenever students are traveling away from school, they are expected to behave in the same manner as required on school grounds, with appropriate respect and courtesy. As in the classroom, the teacher(s) will judge what is acceptable or unacceptable behavior. Appropriate school uniform is required unless approved by the Administration. Parental support and involvement with the planning, driving, and chaperoning of all field trips is greatly encouraged and appreciated. Any parent who wishes to drive on a field trip will need to fill out a Volunteer Application, submit a copy of their driver's license and insurance to the office, pass a driving records check, and pass a background check prior to being approved to help drive on a field trip.

4.14 Snow Days/Delayed Start Policy

Due to inclement weather, occasionally school must be canceled for the safety of our students and staff. We will follow the guidance of local officials and make the best determination for our school families for snow days and delayed starts.

School will either be canceled altogether, or we will be on a snow delay. A 2-hour delay means that classes start 2 hours later than usual. A snow day cancellation will cancel school for the day.

Parents may need to use their personal discretion if they live in outlying areas. Please contact the school if your child will not be attending due to poor road conditions in your area.

Parents will be notified by 7:00 AM in the event of a snow day or delay.

4.15 Parent Involvement/Volunteers at King's Way Academy

King's Way Academy views the family as God's primary institution for a child's formation, and we seek to partner closely with parents, siblings, and grandparents in the life of the school.

Our school depends on a strong culture of volunteerism, and we welcome families to serve in whatever ways they are able—from classroom help and field-trip chaperoning to lunch support and school events. To get involved, contact the Headmaster, the office, or your child's teacher for current opportunities. Volunteer and Chaperone applications are available upon request and must be renewed each year.

4.16 Background Checks

All staff or volunteers who will have unsupervised contact with the children will go through a nationwide background check before being approved to work with the children.



5.0 DISCIPLINE AND DISCIPLESHP

Discipline Philosophy: The mission of King's Way Academy is to provide a Christ-centered, biblically based, classical education that nurtures the whole child. An essential aspect of ministering to the whole child is discipline. Discipline is a corrective action taken to promote change in a person's heart and actions. While all discipline involves consequences, it is our philosophy that discipline should not be solely punitive but should address the heart as well as the actions of the student.

At King's Way Academy, we encourage our teachers to follow a course of discipline that addresses both aspects of the student with the gospel. Our teachers are expected to hold the offending student briefly after class to discuss with the student the spiritual aspects of their behavior and to suggest ways to change that behavior and perhaps even lead the student in prayer. We find these brief discussions often lead to mentoring relationships between teacher and student. However, as Proverbs 19:6 tells us, "a person will not be corrected by words alone, for though he understands, there will be no response," consequences for the students actions will be required.

5.1 Student Expectations

All King's Way Academy students are expected to abide by the following rules, policies, and standards. A Christian lifestyle cannot simply be confined to the school day. Standards of conduct are expected to be upheld on and off campus. Please be advised that if a student engages in compromising activities on or off campus, or on any online or social media platform disciplinary action may be taken and a student may be asked to reconsider his/her affiliation with King's Way Academy. Please read the following carefully.

Enrollment at King's Way Academy is a privilege, not a right, and each student is expected to behave in an orderly and respectful manner, maintaining Christian standards in courtesy, language, morality, modesty, and honesty. We hold students to high standards of conduct and character, guided by the teachings of Scripture. Our behavioral expectations are rooted in the following principles:

- 1) **Respect for Authority:** Students are expected to respect, honor and obey their teachers, staff, and school leadership (Ephesians 6:1-3).
- 2) **Respect for Others:** We call students to love their neighbors as themselves, showing respect and kindness toward fellow students, regardless of differences (Matthew 22:39).
- 3) **Integrity:** We encourage students to live with honesty and accountability in all their actions, both in and outside the classroom (Proverbs 12:22).
- 4) **Responsibility:** Students are expected to take responsibility for their actions, completing assignments on time and meeting the expectations set before them (Galatians 6:5).

The following general rules must be adhered to at all times by all King's Way Academy students:

1. Students should work to always have prompt and respectful obedience and interactions with all school and church personnel, staff members, and guests, addressing them as Mr., Mrs., Ms., Miss, Dr., Professor, or Pastor.



2. Students should avoid profanity, gossip, name-calling, and any speech that does not build up others (Ephesians 4:29).
3. Students should strive to live according to biblical morality, rejecting behaviors that Scripture condemns, such as lying, cheating, stealing, and sexual immorality (Romans 1:24-32).
4. Students are not to be in unauthorized areas unless accompanied by a teacher or with special permission. Students are not allowed in any non-student area without a teacher present or without permission.
5. Students are expected to arrive in class on time and prepared with books, assignments, pencils, pens, and other materials necessary for daily class work.
6. Students should listen attentively to teachers and other students as appropriate.
7. Students are not to damage or deface any church, school, or other's personal property. Parents will assume financial liability for any and all damages incurred at school or at school functions.
8. Every student is required to behave in an orderly and Christ-like manner, showing respect and courtesy to others.
9. Passing notes, throwing and/or tossing objects and other such disruptive acts are not allowed in the classroom.
10. Restrooms may not be used for loitering, eating, or as a group hangout.
11. Students should be appropriately dressed at all times. This includes on-campus and off-campus school activities. Please refer to the uniform code portion of this handbook.
12. Students will refrain from public or private displays of affection while on campus, at any school event, or in transit to school events.
13. Because we believe that our bodies are the temple of the Holy Spirit, no student may use, sell or otherwise furnish, or be under the influence of or in possession of any controlled substance, alcohol, intoxicants, tobacco or any smoking or vaping paraphernalia at any time while a student at King's Way Academy, on OR off campus. Violation will result in disciplinary action. If this occurs on campus, the parent will be called. Local law enforcement authorities may also be notified.
14. Possession, sale, or use of an explosive, lighter, matches, firearms (including ammunition), or other dangerous objects, including knives, on school grounds is prohibited and will result in appropriate disciplinary action.
15. School students may bring electronic devices, however, the use of cellular phones and all other electronic devices must be turned in between the hours of 8:30am – 2:30pm and can only be used with permission of the faculty.
16. Use of any private listening devices (earbuds, headphones, etc.) is not permitted.
17. There is to be no riding of skateboards or skates on any walkway, parking lot, or around the school grounds at any time. Skateboards, scooters, and in-line skates may not be brought to the school grounds. This includes heelys or any other shoe with wheels.
18. In respect of the campus, students are to work to keep all areas clean and orderly by placing trash in the proper receptacle. No items should be left on top of the lockers at the end of the day, on the floor, or on the tables. Any items found will be placed in the lost and found (electronics will be held in the office). Abuse of this rule by any student will result in further consequences. Items will be held in lost and found.
19. Students should maintain a calm and quiet demeanor when in hallways, opening doors, and at the lunch tables. Students should not distract other classes while in the hallway (e.g. waving through the window at friends).



20. Honor Code: Students are exhorted to commit to honor and integrity by never allowing theft, cheating, gossip, or other wrong behavior to occur, first in their own lives, and second, by those persons around them. Students are exhorted to follow Matthew 18 in all interpersonal problem areas, humbly submit to God and one another in love, and voluntarily seek counsel from others in leadership if they have personal problems.

5.2 School Discipline

The kind and amount of discipline (consequences) will be determined by the teachers and, if necessary, the Headmaster. The discipline will be administered in light of the individual student's problem and attitude. All discipline will be based on Biblical principles, e.g. apologies (public and private), restoration of fellowship, no lingering attitudes, etc. The vast majority of discipline problems are to be dealt with at the classroom level. In order to maintain consistency, teachers will meet together periodically throughout the year to discuss Biblical standards and school guidelines concerning discipline.

It is vital for parents and students to realize that maintaining an orderly atmosphere in the school and the classroom is critical to the learning process. As in all other areas of education at King's Way Academy, love and forgiveness will be an integral part of the discipline of a student.

5.3 Automatic Administrative Discipline

There are five basic behaviors that will *automatically* necessitate discipline from the King's Way Academy Administration (versus the teacher). Those behaviors are the following:

- 1) **Disrespect** shown to any staff member. Staff members will be the judge of whether or not disrespect has been shown.
- 2) **Dishonesty** in any situation while at school, including lying, cheating, and stealing.
- 3) **Rebellion**, i.e. outright disobedience in response to instructions.
- 4) **Fighting**, i.e. striking in anger with the intention to harm another student.
- 5) **Obscene language**, including taking the name of the Lord in vain.

During the visit with the Administration, the nature of the discipline will be determined. The Administration may require restitution, parent's attendance during the school day with their child, or other measures consistent with biblical guidelines that may be appropriate. Although spankings are biblical, school personnel will not administer them. However, if the Administration believes a spanking is warranted he/she may mention it to the parent.

5.4 School Discipline System

Although the values and principles guiding our discipline system remain the same throughout all forms, the leadership and teachers at King's Way academy will use discretion and discernment in implementing disciplinary procedures based on the age and maturity of the student.

Disciplinary measures are taken in accordance with biblical principles of correction. Our aim is always restoration and growth in Christlikeness. Parents will be notified and involved after a student has been warned



past a reasonable amount of times. Depending on the severity of the infraction, students may face disciplinary actions such as:

- Warnings
- Pushups for boys
- Cleaning chores for girls
- Time outs / Detention
- Headmaster's Office
- Parent Conferences
- Suspension
- Expulsion (in extreme cases)

Discipline will be administered in love and with the goal of helping the student grow in holiness (Hebrews 12:11).

Warning: In the event a student requires correction the teacher may first give the student a warning. The student may be held after class for a brief discussion with the teacher as stated above.

Pushups (for boys): Pushups may be assigned as a brief, corrective discipline meant to train the will, channel energy constructively, and cultivate self-control. This form of physical correction is never punitive or excessive but serves as a practical, proportional reminder to exercise dominion over the body and bring it into obedience (1 Cor. 9:27). Boys should complete the assigned pushups respectfully and immediately, demonstrating a willing and teachable spirit.

Classroom Chores (for girls): Classroom chores may be assigned as a corrective discipline that reinforces responsibility, diligence, and a heart inclined toward service (Phil. 2:3–4). Tasks may include tidying desks, organizing materials, wiping boards, or assisting with classroom order. These chores are not punitive but are intended to cultivate a spirit of stewardship, attentiveness, and joyful contribution to the learning environment.

Time-Outs (Grades 6 and below): Time-outs may be used as a corrective measure for students in sixth grade and below. During a time-out, the student will sit facing the wall in a designated area for approximately five to ten minutes. This practice is not punitive but is meant to remove the student temporarily from distraction, encourage self-control, and allow the classroom to return to order.

Detentions (All Grades): Detentions may be assigned to students of any grade for more serious or repeated infractions. Detention takes place during lunch, during which students are permitted to eat but are not allowed social time. This consequence is intended to promote reflection on one's conduct, reinforce responsibility, and restore proper behavior in the classroom community.

Headmaster: If the student continues to misbehave after being corrected by the teacher, he/she will be sent to speak to the Headmaster. The Headmaster will determine the necessary consequences and contact the students parents if deemed necessary.



Parent Conference: If the behavior is egregious, if the student continues in the behavior, or if there is a persistent pattern of behavior, the teacher or headmaster may contact the parents. The school will communicate with the student's parents about the incident and the student.

Suspension: All suspensions at King's Way Academy are at-home suspensions. King's Way Academy does not offer in-school suspensions.

Expulsion: If after being suspended a student receives a second suspension, then King's Way Academy Administration may recommend expulsion to the King's Way Academy Board.

***Note on expulsion:** The King's Way Academy Board realizes that expelling a student from school is a very serious matter and should always be carefully dealt with on a case-by-case basis. The parents may request a hearing before the administrative leadership to determine if a recommendation to expel will be brought to the Board. If such a recommendation is made, the parents have the right to meet with Board representatives before final action is taken. Forgiveness and restitution are fundamental to our total discipline guidelines. However, should a student and his/her parents not be able to eliminate behavioral problems before a third suspension, the student may be expelled.*

In general practice, the King's Way Academy Administration will only allow two suspensions before recommending expulsion. However, the Administration reserves the right to make a different judgment call and choose a different consequence such as an additional three day suspension.

5.5 Serious Misconduct:

If a student commits an act with such serious consequences that the Administration deems it necessary, the office-visit process may be bypassed and *suspension* or *expulsion* imposed immediately. Examples of such serious misconduct could include acts endangering the lives of other students or staff members, gross violence, vandalism to the school facilities, violations of civil law, or any act in clear contradiction of scriptural commands. Students may be subject to school discipline for serious misconduct that occurs after school hours and/or off campus.

At the discretion of the administration, a student may be refused re-enrollment for the following school year. Such refusal is not considered a direct disciplinary act requiring accumulated office visits in order to be taken. Refusal to re-enroll is not the equivalent of suspension or expulsion.

Re-admittance: Should the expelled or non-enrolled student desire to be re-admitted to King's Way Academy at a later date, a decision based on the student's attitude and circumstances at the time of re-application will be made by the Administration.

5.6 Harassment, Intimidation, and Bullying

King's Way Academy is committed to maintaining a constructive school climate that is conducive to student learning and fostering an environment in which all students are treated with respect and dignity.

Persistent bullying can severely inhibit a student's ability to learn and may have lasting negative effects on a student's life. The bullying of students is strictly prohibited.



Bullying consists of repeated physical, verbal, non-verbal, written, electronic, or any conduct directed toward a student that has the purpose of creating or results in an intimidating or hostile academic environment. Bullying includes conduct that is motivated by an actual or perceived characteristic of the student, such as race, ethnicity, religion, ancestry, disability, socio-economic status, gender, membership or non-membership in a peer group, etc.

This policy is in effect while students are on campus and while students are attending or engaged in school-sponsored activities.

Any student engaging in an act of bullying is subject to discipline pursuant to the King's Way Academy's student discipline policies.

5.8 Anonymous Reporting

Parents/guardians or students may make anonymous reports of violations of policies contained in this Handbook to the Headmaster.

5.9 Technology

1. **Cell phones, Smartphones, and Smart Watches:**
 - a. Starting at 8:00 AM, all phones and watches must be turned off and given to King's Way Academy faculty.
 - b. Phones or smartwatches are not allowed to be used in class.
 - c. If a student must use his/her phone, the student must ask the professor for permission. If permission is given, the student must use the phone in the back of the room or outside the room with a classroom aid.
2. **Calculators:**
 - a. Calculators are allowed in classes where they are needed.
3. **Other Electronic Devices:**
 - a. Any device capable of connecting to the Internet and/or texting is not allowed in class. (This includes all e-readers.)
 - b. These devices should be turned off and stored in the student's backpack.
4. **Internet Policy:** Students also agree that any use of the Internet will be only for the class they are in at the time, unless the teacher gives them permission to work on an assignment from another class. Electronic devices can only be used for school work. This includes lunch, breaks, or free periods.
5. **Recording Policy:** The use of photo, video or audio recording capabilities of a cell phone or any other device is prohibited on campus without prior permission from an instructor and the persons directly involved with the photo, video or audio recording. Students should never record another person at a school event without their knowledge in a manner that is insulting, demeaning, disrespectful, or would invade a person's reasonable expectation of personal privacy. A student should never post a recording of another student, teacher or faculty member to the internet or social media without the person's permission.

Violation of Policies (Per student, not per device):

- 1) **First offense:** The student will be given a verbal warning and will be required to put the device away.



- 2) **Second offense:** The student will be issued a lunch detention and will be required to put the device away.
- 3) **Third offense:** The student will be issued a second lunch detention and will lose his/her electronic device privileges for a time to be determined by the King's Way Academy Administration.

For violations of the Technology Policy, King's Way Academy reserves the right to deviate from the Violation of Policies subsection and to administer other forms of discipline set forth under other sections of this Handbook.

6.0 ACADEMICS

6.1 Grading Guidelines

The grading scale used by King's Way Academy is:

Percentages and Grade Equivalents

90% - 100%	A-, A, A+ ("Excellent")
80% - 89%	B-, B, B+ ("Surpassing")
70% - 79%	C-, C, C+ ("Satisfactory")
69% and below	F ("Failing")

6.3 Academic Progress Reporting

Students' learning is evaluated at the end of each trimester. Watch your email for reports of trimester grades. Parents are encouraged to contact the teacher at any time during the year when they have questions or concerns about the progress of their child.

6.4 Cheating and Plagiarism

Students are exhorted to commit to honor and integrity by never allowing cheating or plagiarism. If a student is caught cheating on a test, quiz or assignment or plagiarizing, that student will receive a zero for that test, quiz or assignment, without the possibility of making up the points lost due to their cheating or plagiarism.

6.5 Headmaster's Honor Roll

The Headmaster's Honor Roll is reserved for students who receive an average grade percentage of 90% or higher in each class on their report card.

6.6 Homework Philosophy and Guidelines

Fulfilling the goals of a robust education does not necessitate assigning several hours of homework each night. Teachers should have a specific purpose in mind when they decide to assign homework. Teachers are encouraged to have the students begin work on assignments during class.



Teachers should remember that assigning homework may be asking for time that would otherwise be spent in involvement in family activities. (Granted, for some families, completing homework is a profitable family activity.) We do ask that each parent regularly communicate with their child about homework and aid them in completing it on time as a significant aspect of our partnership.

Late Work Policy

It is the student's responsibility to make up any work missed as a result of a planned absence (e.g. athletics, field trips, work, vacations). Any work due during the absence, must be turned in by the students upon his/her return to school. Students who are scheduled to be absent from classes are required to turn in any work due during their absence upon their return to school. Additionally, these students must take all quizzes or tests administered during their absence on the next school day. It is also the responsibility of the student to obtain all assignments that will be given during the absence.

The students will follow these guidelines for grading non-excused late work:

- 1 day late: 10% off
- 2 days or more late: 25% off
- 3 days late: Fail

Excused Absence Policy

A student will have two times the number of days that he/she was absent to complete the homework assigned during the excused absence. For example, if John is absent for 3 days, he will have 6 school days to complete all homework assigned during the 3 day absence. It is the student's responsibility to ask the teacher what tests, quizzes and/or homework they missed while they were gone. If a student is absent for more than 3 days it is the parent's responsibility to call the school and arrange to pick up make-up work for the student when possible.

Assignments that were assigned **before** the student's absence are still due when the student returns to class or the original due date of the assignment. If the student is absent five or more days then the teacher will work with the guidance counselor to determine a schedule timeline for the completion of assignments.

Caveat: King's Way Academy Administration and the teachers reserve the right to operate with more grace when there are extenuating circumstances and there is a genuine, hard-working heart attitude in the student.

7.0 CURRICULUM GUIDELINES

The goal of all curriculum at King's Way Academy is to train our students to read well, write well, think well, and speak well in the context of a Christian worldview.

With this in mind, King's Way Academy believes in following the Apostle Paul's example at Mars Hill where, because he was aware of the cultural ideals of the people around him, he was able to meet the people where they were intellectually even quoting the poets of the time. Just as Paul did, we want our students to be aware of the ideas and thoughts that have shaped the culture they live in so that not only will they be able to present the gospel in that cultural context but also so that these ideas will not shock or entice them when they are represented later in life as truth.



We seek to educate our children in the Christian worldview, certainly, but it seems we would be remiss if we did not also teach them how to respond to the current ideas of our age. This is also consistent with how the Lord taught the nation of Israel. He did not merely tell them how He wanted them to behave. He also familiarized and warned them about the practices of the surrounding nations, even to the point of naming the very idols they worshiped and warning against their pagan practices.

At King's Way Academy we have confidence in the fact that as we discuss the idolatry of our age found in the ideas of Darwinism, Marxism, fascism, materialism, spiritualism, etc., that Truth will arise out of this sea of ideas as victor and the Lordship of Jesus Christ will reign as the students are prepared to battle with these beasts of our time.

7.1 General Guidelines

- 1) Curriculum and resource material chosen and presented for the classroom must fulfill the objectives and philosophy of the school to educate the whole child spiritually, intellectually, emotionally, socially, and physically. The material must be of high quality, from skilled talent in the field, with a well-developed, worthy theme. It must be intellectually and emotionally appropriate for the intended age level and consistent with classical instruction.
- 2) The material must be usable in a positive way to support Biblical precepts. It should present God's world truthfully according to the truth of God's Word. It should not depict an irrational bias or an anti-Christian philosophy. The language of the material should not be unnecessarily profane, prurient nor coarse, but conducive to the mindset of Philippians 4:8. It must further the edification and maturation of the student and the glory of God in the school setting.
- 3) As much as possible, explicitly Christian materials should be used. Where suitable Christian material is not available, secular material must be examined to determine its potential for teaching some aspect of the Truth. No curriculum materials with a secular worldview may be adopted for students unless all the following conditions have been considered:
 - a. After thorough research there appears to be no Biblically-based materials of suitable quality.
 - b. The primary document status of secular materials necessitates their use to fulfill adopted course objectives. After thorough examination, if it is determined that the secular materials do not undermine, but rather support (despite secular intent) broad Biblical truths, they may be used. Such materials may include high quality secular mathematics texts, high quality timeless literature, etc.
- 4) When secular materials have been adopted for student use, the following guidelines must be followed:
 - a. The teacher must be sensitive to the age, maturity, and ability of the students to handle specific secular materials.
 - b. The secular material must be rigorously examined and countered in philosophy with Biblical and true perspectives in keeping with the scope of the course. For example, the presentation of the theory of evolution will be made at the appropriate grade level, but always must be subjugated to the elements of the Creation account.
 - c. Falsehoods and unbiblical philosophies must be always identified as such.



- d. Biblical principles within or related to the course objectives must also be presented to the students. For example, while using a secular United States history text, the teacher must identify and emphasize the Christian foundations of our country.

7.3 Teaching Human Sexuality

Due to the extremely sensitive and intimate nature of human sexual relations, discussion and instruction on this topic will be handled with Biblical wisdom and care and with communication with parents about the issues as they arise. When the topic is discussed in class it will be linked to Biblical principles and teachers are to emphasize that sexual relations are to be reserved to a husband and wife relationship. Parents are responsible to teach their own children a full and proper understanding of human sexuality.

7.4 Teaching Doctrinal Issues

As a reformed Christian school and as a paraministry of King's Way Reformed Church, our teachers and staff will unapologetically teach and speak from the Historic Reformed Christian perspective.

7.5 Teaching Magic/Mysticism

King's Way Academy does not use materials that promote magic or mysticism. However, classic literature that contains references to such elements may still be used when handled thoughtfully. Scripture clearly forbids sorcery and witchcraft, and we do not want students tempted toward the occult. For this reason, uncritical reading of works like *The Lord of the Rings* or *The Chronicles of Narnia* would be unwise.

The presence of sinful elements in a story is not in itself disqualifying—otherwise we could not read the Bible, which includes accounts of demonic activity and occult practices. What matters is what the text teaches about these elements. Scripture exposes such practices as evil, and quality literature often does the same. Our task is to help students read discerningly, evaluating good and evil as Christians.

In works like *Narnia* and Tolkien's writings, magic is consistently portrayed within clear moral boundaries—good aligned with righteousness and evil with corruption. When used intentionally, these books allow us to train students to think critically and biblically, ensuring they are not drawn toward the occult but instead shaped by truth.

8.0 UNIFORM/DRESS CODE

At King's Way Academy, we believe that the way we dress reflects our understanding of God's design for us as His image-bearers. As a Christian institution, we uphold a dress code that honors God and aligns with biblical principles of modesty, order, and respect for authority. Clothing is not just a matter of personal preference but an opportunity to glorify God and reflect His holiness in all areas of life, including our appearance.

Heart Over Appearance:



God values inward character above outward appearance (1 Samuel 16:7). Our clothing should reflect humility, modesty, and reverence toward Him (1 Timothy 2:9).

Unity Over Competition:

The goal of our dress code is to eliminate fashion-based comparison and promote unity within the student body (James 4:4).

Order Reflects God's Design:

God is a God of order (1 Corinthians 14:40). A consistent dress standard reinforces discipline, self-control, rank, and respect for authority.

Distinct Roles and Modesty:

Our attire should uphold biblical modesty and clearly reflect the God-given distinction between male and female (Deuteronomy 22:5).

Ambassadors for Christ:

Students represent both Christ and King's Way Academy. Their appearance should honor the Lord and reflect our pursuit of excellence (2 Corinthians 5:20).

8.1 Some of the Benefits of School Uniforms

Encourages Discipline:

Uniforms help students approach school with focus and purpose, signaling that the day is set apart for learning (Colossians 3:23).

Dignifies Dress:

School uniforms restore dignity in how students dress within an overly casual culture, and they help reintroduce beauty in a world that has largely forgotten it.

Provides Clarity:

Uniforms remove confusion about what is modest and appropriate, ensuring consistency across the student body.

Makes Students Safer:

Uniforms make it easier to identify individuals who do not belong on campus, and they also allow staff to quickly recognize and locate students.

Reduces Cost and Distraction:

A simple uniform wardrobe minimizes financial strain and prevents competition over fashion and style.

Enforcement

Faculty and administration are responsible for upholding the dress code with consistency and grace. Students not in compliance will be asked to correct their attire promptly.



Our goal is cheerful cooperation, not mere rule-keeping—teaching students that honoring Christ includes how we present ourselves (Colossians 3:17).

8.2 Uniform Code Requirements

General Requirements

King's Way Academy administration will make the final determination as to whether or not a dress is inappropriate.

Modesty: Clothing should not be overly tight, revealing, or inappropriate for a school setting.

Outerwear: Solid colored or King's Way Academy cardigans, sweatshirts, zippered sweatshirts, hoodies and sweaters are allowed in the classroom.

Hair: Hair should be neat, clean, well groomed and not covering eyes. No unnatural hair colors, mohawks, or other distracting styles permitted.

Jewelry/Accessories: Jewelry and makeup should be modest and appropriate for a school environment.

Hats: Hats are not permissible. Headcoverings are allowed for girls during chapel and other times of prayer and worship.

Makeup: Modest makeup, that is not a distraction, is only allowed for girls in age 7th grade and up.

9.0 HEALTH POLICY

There are circumstances in which King's Way Academy will send a child home due to illness. These policies are carried out by the Administrative staff. Other health concerns (such as band-aids or cough drops for minute ailments) may be addressed by the teacher in the classroom.

When students are not permitted to come to school:

- 1) Fever of 100.4 or greater. Must be 24 hours fever free without medication before returning.
- 2) Vomiting. Must be vomit free for 24 hours before returning.
- 3) Illnesses that require antibiotics. Must be 24 hours out from first dosage before returning.
- 4) Lice. Students must be 24 hours lice free, and turn in proof of treatment to the main office.
- 5) Illness-Related Diarrhea. Must be 24 hours diarrhea free before returning.

When students are sent home from school:

- 1) Student registers a fever of 100.4 or greater.
- 2) Student vomits at school.
- 3) Student presents symptoms of pinkeye. Note, since we are not medical professionals, it is at our discretion to send students home with symptoms of pinkeye. A Doctor's note is required for clearance back to school and, if pinkeye is diagnosed, 24 hours on antibiotics before permitted back to school.



- 4) Student has lice.
- 5) Student has diarrhea.

Other cases in which parents may be called:

- 1) Child is not well and parents have not given written permission for medication to be administered.
- 2) Child has had an accident that involves an injury to the neck or head, including eyes, ears, mouth, etc. that could result in a concussion.
- 3) An emergency medication (EpiPen, inhaler) has been administered.

Note: Parents will be notified via email of any student visit to the office for medical purposes.

Medication at School

A parent/legal guardian must complete the designated form and label to ensure accuracy of dosage, etc.

State law concerning the use of continuing medication by students contains the following requirements:

- 1) The parent must inform the school in writing of:
 - a) medication being taken
 - b) current dosage
 - c) the name of the supervising physician.
- 2) Parents must give permission for students to use Ibuprofen, Tylenol, etc.

Emergency Medications – Medications such as EpiPens and inhalers must be signed in as noted above. They will be kept in an easily accessible location in the school office. In the event that an emergency medication needs to be administered, two King's Way Academy staff will verify that the correct medication is being given before administration.

Questions relating to the taking of medication at school should be directed to the school office.

9.1 Immunization Requirements

Arizona Administrative Code, Article 7, Section R9-6-702 requires schools to maintain documentation of each student's immunization status. In order to enroll at King's Way Academy, families must provide **one** of the following:

1. **Proof of required immunizations** as recorded by a licensed healthcare provider or clinic, **or**
2. **A valid exemption form** permitted under Arizona law, including:
 - **Personal Beliefs Exemption**, or
 - **Medical Exemption** signed by a licensed physician or nurse practitioner.

Arizona allows parents to make immunization decisions according to their personal beliefs or medical circumstances. King's Way Academy fully complies with state requirements while respecting each family's lawful right to choose. All student records must include either verified immunization documentation



(download at kingsway.academy/immunizations) or an approved exemption form as provided by the Arizona Department of Health Services (download at kingsway.academy/exemption).

10.0 LEGAL ISSUES

10.1 Sexual Harassment

- 1) It is the policy of King's Way Academy to maintain a learning and working environment that is free from sexual harassment. No employee, volunteer or student of the school community shall be subjected to sexual harassment.
- 2) Violations of this policy or procedure will be cause for immediate disciplinary action. Perpetrators may be subject to serious legal repercussions.

Sexual harassment may include, but is not limited to:

- 1) Unwelcome flirting or suggestive comments.
- 2) Unwelcome threats, verbal insults, negative comments, or degrading descriptions.
- 3) Specific verbal comments about an individual's body.
- 4) Jokes, stories, drawings, pictures, or gestures of a sexual nature.
- 5) Spreading rumors.
- 6) Unnecessary patting, pinching, or touching an individual's body or clothes.
- 7) Cornering or blocking of normal movements.
- 8) Actual physical force used or threatened to pressure someone into sexual behavior.
- 9) Online (for example, derogatory statements or sexually suggestive postings in any social media platform including Facebook, Twitter, Instagram, Snapchat, etc.).
- 10) Any act of retaliation against an individual who reports a violation of the school's sexual harassment policy or who participates in the investigation of a sexual harassment complaint.

This school is prepared to address any situations related to sexual harassment and/or sexual misconduct. Anyone who violates this policy will be subject to discipline, up to and including termination or expulsion and/or pursuit of legal action by King's Way Academy.

Students and staff who experience any type of harassment or who observe conduct of any type of harassing nature, must report the matter to the school administration. All such reports will be promptly investigated.

10.2 Arizona School Law

15-507 Insult or abuse of a teacher in school

A person who knowingly insults or abuses a teacher on school grounds, or while the teacher is engaged in the performance of his/her duties, is guilty of a Class 3 misdemeanor. Added by Laws 1981, Ch. 1 & 2, effective January 23, 1991.

15-343 General powers and duties

A. The governing board shall:

1. Hold pupils to strict account for disorderly conduct on school property.



13-2911 Interference with the peaceful conduct of educational institutions; Classifications

A. Students may be charged with interference with peaceful conduct of an educational institution when:

- 1) Possessing or conspiring to purchase or sell drugs.
- 2) Having possession of a weapon or dangerous instruments.
- 3) Repeatedly defying school rules.
- 4) Exhibiting aggressive behavior which may cause stress or danger to another student's well-being.
- 5) Displaying gang identification criteria, such as self-proclamation, paraphernalia suggesting gang affiliation, tattoos, observation of type of clothing, patches and colors worn to indicate type of gang affiliation, or hand signals.
- 6) Engage in any conduct that endangers, or reasonably appears to endanger, the health or safety of students, school employees, or others.
- 7) Interference with the peaceful conduct of educational institutes is a Class 1 misdemeanor. Added Laws 1977, Ch. 142, 91, effective October 1, 1978.

10.3 Department of Child Services

In the event that a child reports any suspicious activity in their life which brings any suspicion of danger or neglect of any kind, as mandatory reporters under the law, King's Way Academy personnel will contact DCS. Under the law, school personnel are not qualified to determine the veracity of a claim made by a child. As a result, the school personnel will call when a child makes a claim.

10.4 Photo and Media Release Notice

As part of your child's enrollment at King's Way Academy, we regularly capture photographs and video recordings of school life—including classrooms, chapels, extracurricular activities, events, and general campus engagement—for the purpose of standard school marketing and communication. These materials may be used in:

- School publications
- Promotional materials
- Social media accounts
- The school website
- Printed advertising
- Yearbooks or newsletters

By enrolling your student at King's Way Academy, you acknowledge and agree that:

10.5. Photo & Media Consent

By enrollment, you grant King's Way Academy permission to photograph, record, and use your student's image, likeness, voice, or work for lawful promotional and educational purposes without compensation.

2. Opt-Out Provision

If you do not wish for your student to appear in school photos, videos, or marketing materials, you must provide written notice to the school office.



Until such written notice is received and acknowledged, King's Way Academy will assume your consent is granted.

3. Release of Liability

You release King's Way Academy, its staff, and representatives from any liability, claims, or damages arising from the use of such photos or recordings, provided they are used in accordance with standard school marketing and communication.

11.0 GRIEVANCE GUIDELINES

The objective of these guidelines is to establish Biblical guidelines for the resolution of disputes and grievances in the operation of King's Way Academy. These guidelines are to be followed whenever there is a dispute or grievance concerning any aspect of King's Way Academy's operations between any two parties connected in a direct way to the school. This includes students, parents, staff, volunteers, administration, and board members.

11.1 Definitions

- 1) ***Dispute***: Any disagreement that results in broken fellowship or trust between parties, or that disrupts the line of authority in the school or the orderly operation of the school, or that (in the judgment of either party) threatens the successful implementation of King's Way Academy objectives or goals.
- 2) ***Grievance***: Any major disagreement over a decision made by one in authority, when the disagreement is great enough to appeal the decision beyond that authority to the next level.
- 3) ***Concern***: The substance and details of a dispute and/or grievance.

11.2 General Grievance Guidelines

- 1) It is understood that if any disputes or grievances arise not covered by this policy directly, the Board will establish procedures based on the reasoning and pattern of this policy.
- 2) It is understood that the principles of Matthew 18 and James 3 will be followed, especially during the attempted resolution of concerns.

11.3 Student/Parents to Teacher

- 1) All concerns about the classroom must be presented first to the teacher by the student, if mature, or by the parent. If the student presents the concern, a respectful demeanor is required at all times.
- 2) If the matter is not resolved, the student and/or parent may bring the concern to the Headmaster. The student must have parental permission to do so.
- 3) If the matter is still not resolved, the parent may meet with the Headmaster.
- 4) Following the meeting with the Headmaster, the parent may write a letter to the Board if the issue has still not been resolved.



11.4 Parents/Community Members to Administration

- 1) Disputes or grievances about the general operation of the school (apart from operation of the classroom) from a parent or community member must be presented first to the Headmaster.
 - 2) If the situation is not resolved, the Headmaster may refer the matter to the appropriate Board committee.
 - 3) If the matter is still not resolved, the parent or community member may write a letter to the Board.
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Acknowledgement of Receipt

If you have any questions about the policies or procedures outlined in this handbook, please contact the Administration Office for clarification. Please note that this handbook is not exhaustive. When policies are updated or new guidelines are added, King's Way Academy will make every reasonable effort to communicate those changes to parents and students.

King's Way Academy reserves the right to revise this handbook at any time and will notify parents of enrolled students via email regarding any amendments.

By signing below, you acknowledge that you have read and understand the contents of the Parent and Student Handbook and, as a parent or guardian, will seek to uphold these standards with your student(s).

Father's (or Guardian's) Printed Name

Mother's (or Guardian's) Printed Name

Signature

Signature

Date

Date