



Dear Parent/Carer

Year 11 Progress Evening – Wednesday 7th December 2016 4.30pm – 6.30pm

I am writing to invite you and your child to attend the Year 11 Progress Evening at The Kingsway Academy. Subject Teachers will discuss, with you and your child, their current progress and ways to improve. Teachers will also outline how they intend to support your child to help them achieve their full potential in the forthcoming GCSE examinations and course completion.

The Progress Evening will take place between 4.30pm – 6.30pm on Wednesday 7th December 2016 and will be based in the Hall, Library and adjacent rooms.

The evening will be organised on an appointments basis so please encourage your child to make appointments for you as soon as possible on the sheet that they have been provided with. A copy of this form is enclosed within this pack. Can I point out that 6.25pm is the latest appointment and would advise your child leaves a 5 minute gap between appointments to allow movement to other rooms.

At 6.30pm there will be a short presentation on the options for students as they consider moving into the next phase beyond year 11.

I would be very grateful if you would confirm your attendance to this evening.

Yours sincerely

Mr R Stead
Vice Principal